



EMPLOYMENT OPPORTUNITY

Program Developer & Support Worker

(Job Creation Partnership – Participants Must Meet Eligibility Requirements)

The Placentia Chamber of Commerce is now accepting applications under a Job Creation Partnership Program for two team members --- Program Developer and Program Support Worker – for program participation from July 2020 to January 2021. Participants must meet the Job Creation Partnership Program eligibility requirements to qualify for these positions.

During this placement, the Placentia Chamber of Commerce will provide the two participants with work experience and skill enhancement in the areas of program planning and implementation, membership development and online engagement.

The participants will:

- Work with the volunteer board of directors to develop and deliver a catalogue of programs to the membership and community at large.
- Engage with local businesses, community organizations and the public.
- Be a self-starter, well-organized, capable of multi-tasking, work independently and meet deadlines.
- Exercise and develop computer and technology skills necessary to work effectively and efficiently in activities and maintaining an online web presence over various platforms.
- Demonstrate effective communication skills, a capacity for leadership, teamwork, quality assurance and co-operation.

The Placentia Chamber represents a vast business membership and this project will provide the Avalon Region with an opportunity to enhance how each community can work with business and groups on building and maintaining a positive economic environment.

Interested participants should submit a resume and cover letter to the Placentia Chamber of Commerce by e-mail at: chamberofcommerceplacentia@gmail.com.

Questions related to this opportunity can be submitted by e-mail at: chamberofcommerceplacentia@gmail.com.

Deadline for applications is 4:00 pm on Wednesday, July 15, 2020.

**This opportunity is made possible through funding under the
Job Creation Partnership Program – Participants Must Meet Eligibility Requirements.**